

Clerk to the Council

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PORLOCK



Parish Council

Parish Room

Old School Centre

West End

PORLOCK

Somerset TA24 8NP

Signed:

Date:

Minutes of the Porlock Parish Council Meeting Porlock Village Hall, Wednesday 12 July 2023, 7pm

Copies of minutes and non-confidential reports are available on request

Councillors Present:

Cllr S Colson, Cllr D McCanlis (Chair), Cllr S McCanlis, Cllr D Thornton, Cllr L Thornton

Also present: Annie Dallaway (Parish Clerk/RFO), 9 members of the public, Cllr Steven Pugsley (Somerset Council, in attendance from 8pm)

The Chair reported that Annie Dallaway had provided Locum RFO services since September 2022 but had now accepted the permanent position of Parish Clerk/RFO.

1) Apologies for absence were received by the Council

Apologies received from Cllr L Bloys.

2) Declarations of Interest and Disclosable Pecuniary Interest Dispensations

Cllr D Thornton and Cllr L Thornton declared a pecuniary interest in agenda item 9 ii) as they own a shop on the High Street.

Cllr D McCanlis and Cllr S McCanlis declared a pecuniary interest in agenda item 12 i) as they have an existing High Bank car park permit.

3) To agree any items to be dealt with after the public, including the press, have been excluded.

Council resolved that agenda item 18 i), ii) and iii) will be a Part B item.

PROPOSER: Cllr D McCanlis; SECONDER: Cllr L Thornton. ALL IN FAVOUR

4) Parish Council vacancies

There are currently 6 vacancies. 5 vacancies were available for election in the recent by-election scheduled by Somerset Council but no nominations were received. Somerset Council will advise of the dates for the next by-election in due course. A further vacancy is available to be filled by co-option.

5) Public Participation – there were 9 members of the public in attendance. Members of the public were reminded that the Public Participation session was restricted to 15 minutes with individuals having 3 minutes each.

PUBLIC : Expressed concern about dangerous parking on Parsons Street from the Bowling Club to the allotments and stressed that emergency vehicles would struggle to get through. The road markings need to be re-done. The Clerk will refer this to the Somerset Council Highways department.

PUBLIC (Jane Wakefield on behalf of Visitor Centre): Deborah Stanyon was unable to attend the meeting so Jane Wakefield read out a letter on behalf of the Visitor Centre and the Lovelace Centre, regarding proposals for the book stall at the Old School Centre. See agenda item 8 i) a).

PUBLIC (Nigel Lamacraft): Raised the following points:

- **Skip at Old School Centre** - required to dispose of all the rubbish at the rear of the building (item raised on behalf of David Hancock).
COUNCIL: The Clerk will make enquiries regarding the cost of a small skip.
- **Weed & rubbish clearance at Doverhay car park.**
COUNCIL: This matter will be raised when the Somerset Councillors arrive at the meeting.
- **Overgrown bush at Meadowhayes** restricting visibility for traffic.
COUNCIL: Cllr L Bloys has already raised this matter with the homeowner and met with the local Traffic Officer to request that the double yellow lines are extended.
- **Noticeboards** - those listed in the Parish Council Asset Register are very costly. Would the Parish Council consider purchasing future noticeboards out of recycled materials?
COUNCIL: One quote has been received so far for weatherproof noticeboards made out of aluminium. Research is on-going.
- **Benches** – those listed in the Parish Council Asset Register are very costly. Would the Parish Council consider purchasing future benches out of recycled materials?
COUNCIL: Clerk to clarify costs in Asset Register. Council will consider recycled plastic benches.

PUBLIC (Will Rayner on behalf of the Traders of Porlock): Late-Night Shopping is a very popular event in Porlock and the traders would appreciate some financial support from the Parish Council. Traders are happy to help with any Working Group. See agenda item 9 ii).

6) To receive reports from Somerset Council

Somerset Council representatives were due to attend the meeting later in the evening. The Chair advised that this matter was deferred.

7) To approve the minutes for the Full Council Meeting held on 14 June 2023

Council RESOLVED to approve the Full Council Meeting Minutes of 14 June 2023. Council noted that a Confidential Report on staffing matters would be filed as an Appendix to the Minutes.

PROPOSER: Cllr L Thornton; SECONDER: Cllr D Thornton. ALL IN FAVOUR

8) Assets & Property Portfolio – report previously circulated

Cllr D Thornton will contact the ENPA Conservation Officer to request that the tree canopy be reduced at the top of the Village Hall car park.

i) Annual Fire Risk Assessment recommendations re book stall – to receive report

a) To review quotes and approve funding for lockable metal cabinets for book stall

Cllr Colson read out the supporting report for this agenda item. A meeting was held in June between the Parish Council, the PVTA Chair, the Lovelace Centre Manager, and the Visitor Centre Manager in order to review all possible options to maintain the book stall while meeting the requirements of the independent Fire Officer's risk assessment. A wide range of options were reviewed, including those suggested by members of the public at the June 14 Council meeting, plus other suggestions tabled during the discussion on behalf of the Parish Council, the Lovelace Centre and the Visitor Centre. All 24/7 access options were considered, but none was deemed viable by the Fire Officer as they all resulted in a non-secured fire load within the curtilage of the Old School Centre that would not be monitored at times when the building was closed.

The Parish Council has proposed making up any shortfall in book stall sales to secure the Lovelace Centre's income. It was noted that this proposal has so far been declined by the PVTA and Lovelace Centre on the grounds that it would be a burden on the precept. However, the Parish Council feels strongly that financial support should be available to support the essential community service that the Lovelace Centre provides.

At the discretion of the Chair, Chris Miles spoke on behalf of the Lovelace Centre to reiterate that no additional funding would be accepted from the Parish Council and that she would work in a voluntary capacity if necessary.

Council considered the quotes provided for metal, lockable cabinets (quotes provided from two different suppliers) and acknowledged that the dimensions of the proposed cabinets were smaller than those suggested by the PVTa and Lovelace Centre but the Council has been guided by cost. The green cupboards on the end of the Old School Centre building can continue to be used to provide additional storage for the books.

The proposed cabinet will cost £2,103 incl VAT and will be sited in the existing book stall location. A further cabinet could be installed if necessary in the future. Any cabinets would remain the property of the Council for use by the Lovelace Centre for as long as they are needed.

PROPOSER: Cllr L Thornton; SECONDER: Cllr S Colson. Cllr D McCanlis IN FAVOUR

Cllr D Thornton voted against the proposal as he didn't think the Council should be spending money on the book stall and he also felt that the presence of the book stall undermined the service provided by the Library.

Cllr S McCanlis voted against the proposal as she believed the proposed metal cabinet would spoil the look of the front of the Old School Centre.

Council RESOLVED to purchase one cabinet at a cost of £2,103 incl VAT, funded out of EMR 321 Old School Centre. Three votes in favour; two against.

The PVTa and the Lovelace Centre will be asked if they have any preference regarding the colour of the new metal cabinet.

ii) Cemetery management & administration – to receive reports

To review quotes and approve funding as appropriate for:

a) Bespoke software for cemetery management/burial administration – see quote

A quote of £2075 excl VAT has been received for the purchase and installation of bespoke software. Council agreed that this expenditure was not justified due to the low number of burials in Porlock each year. The Clerk and Cllr L Thornton will work together to improve burial administration and record keeping and to digitise records where possible.

b) Full Risk Assessment for Memorial stones – to receive report

A full Risk Assessment for the Memorial stones in the cemetery is overdue. Fine Memorials has provided a quote of £1,500 to inspect every stone over 24 inches and kerb side set, to produce a record with photos and a report with recommendations. In future years, the Parish Council can carry out its own internal assessment of the stones. The Clerk advised that this expenditure is in excess of £1000 and the Council's Financial Regulations require three quotes to be obtained where possible. However, this is a very specialist service and Fine Memorials have many years' experience of Hawkcombe Cemetery.

In line with of Fin Regs 11.1 a ii, the Council RESOLVED to approve up to £2K for a full Risk Assessment by Fine Memorials out of EMR 326 Cemetery

PROPOSER: Cllr L Thornton; SECONDER: Cllr D Thornton. ALL IN FAVOUR

c) Fireproof cabinet for burial records – to receive report

Quotes have been received for fireproof cabinets to store the historic burial records. The exact size of cabinet required will be determined once a review of historic records has taken place.

Council RESOLVED to approve up to £1.5K for fireproof cabinets out of EMR 326 Cemetery

PROPOSER: Cllr L Thornton; SECONDER: Cllr S Colson. ALL IN FAVOUR

iii) Noticeboards/signage

- a) To review quotes and approve funding for new noticeboards for OSC, St Dubricius Church & Methodist Church**

Council agreed to defer this item to September pending further research.

iv) Parish Office security

- a) To review quote and approve funding for security shutter**

A verbal quote was provided of £1740 incl VAT for a security shutter to ensure secure storage of Council records some of which are confidential. Council noted that the Parish Office is a shared space with the Lovelace Centre with access also available to members of the public. Council agreed to defer this matter as the Clerk is planning to review all record keeping and cheaper options may be available to ensure the safety and security of Council documents.

9) Environment & Community Portfolio – report previously circulated

i) Traffic Calming working group – to receive report

Six members of the public have asked to join the working group which will hold its first meeting in July.

- a) To review quote and approve funding for consultation exercise**

Council RESOLVED to approve up to £250 out of EMR 340 Environment & Amenities for printing for a public consultation exercise regarding traffic calming and road safety.

PROPOSER: Cllr S Colson; SECONDER: Cllr L Thornton. ALL IN FAVOUR

- b) To approve application to Somerset Council for Community Funded 20mph speed limit proposal to include £500 application fee**

Council noted that the deadline for applications was the end of August 2023 but the data from the consultation exercise would not be ready in time. Council agreed to wait for the next application round for the Community Funded 20mph speed limit project.

7.55pm Cllrs D and L Thornton declared a pecuniary interest and left the meeting for the next agenda item as they own a shop in the High Street

ii) Late-Night Shopping

- a) To approve provisional budget of £1K**

Council RESOLVED to approve up to £1500 out of EMR 340 Environment & Amenities to support local traders with the Late-Night Shopping event.

PROPOSER: Cllr S McCanlis; SECONDER: Cllr S Colson. ALL IN FAVOUR

Cllrs D and L Thornton returned to the meeting.

- b) To approve Late-Night Shopping working group and lead councillor**

Several traders have already expressed an interest in joining the working group and representatives from other community groups will also be invited.

Council RESOLVED to approve a LNS working group with Cllr D McCanlis as the lead councillor.

PROPOSER: Cllr D McCanlis; SECONDER: Cllr S McCanlis. ALL IN FAVOUR

10) Finance – supporting documents previously circulated

- i) To approve and sign the bank reconciliation to end June 2023**

Council RESOLVED to approve and sign the bank reconciliation to end June 2023

PROPOSER: Cllr L Thornton; SECONDER: Cllr D Thornton. ALL IN FAVOUR.

- ii) **To receive the Detailed & Summary Receipts & Payments to end June 2023.**
The Chair signed the Summary Receipts & Payments to end June 2023.
- iii) **To approve Locum RFO's hours for June 2023**
Council **RESOLVED** to approve the Locum RFO's hours for June 2023
PROPOSER: Cllr L Thornton; SECONDER: Cllr S Colson. **ALL IN FAVOUR.**
- iv) **To approve Library Officer's overtime for June 2023**
Council **RESOLVED** to approve the Library Officer's overtime for June 2023
PROPOSER: Cllr L Thornton; SECONDER: Cllr S Colson. **ALL IN FAVOUR.**
- v) **To approve and sign the final Schedule of Payments for July 2023**
Council **RESOLVED** to approve and sign the final Schedule of Payments for July 2023
PROPOSER: Cllr D Thornton; SECONDER: Cllr S McCanlis. **ALL IN FAVOUR.**
- vi) **To receive draft minutes from the Fin Com 3 July 2023 and approve recommendations as follows:**
 - Fin Com Mins item 5. Quarterly budget review:**
 - i) Website build fee £645 to be funded out of EMR 337 Porlock Project Fund
 - ii) Budget virements:
£200 from 103 (OSC cost centre no longer used) to 207 4052 OSC Maintenance
£535 from 101 4041 (surplus Internal Audit fee) to 207 4052 OSC Maintenance
 - iii) OSC metal cabinets for book stall funded out of EMR 321 OSC
 - Fin Com Mins item 6. EMR review:**
 - i) 320 EMR Recreation Build Programme – nil budget/rename and use for Village Hall car park donations
 - ii) 323 EMR Porlock Legacy Fund – £1000 move remaining fund to 326 Cemetery
 - iii) 339 EMR PVCCT grant - £373.02 move remaining fund to 337 Porlock Project Fund**Council RESOLVED to approve recommendations as detailed above.**
PROPOSER: Cllr D Thornton; SECONDER: Cllr L Thornton. ALL IN FAVOUR.

8pm Cllr Steven Pugsley, Somerset Council arrived at the meeting

6) Somerset Council reports (*deferred at the discretion of the Chair*)

Cllr Steven Pugsley reported on the following:

Refuse collection strike expected to commence 12 July 2023 due to a pay dispute between the Somerset Council contractor Suez and the union. However, a new pay offer has been made and the threat of strike action has been postponed for a fortnight pending a union ballot.

Rural England Prosperity Fund – a new funding scheme, administered by Somerset Council, providing grants from 5K to 100K with matched funding required. Grants available for capital funding to support rural businesses and community infrastructure. The funding has to be spent by 31 March 24.

Trees in Central car park are overgrown and impacting on residents in Pollards Court. The Somerset Council Tree Surgeon has inspected the trees today and will feedback regarding appropriate management.

Jetting and drains management – the LCN Highways pilot is aiming to develop a coordinated regime with an independently funded contractor to undertake this work. The Parish Council has forwarded one request and will send in any others received.

Council raised the following matters:

Doverhay car park weeds need removing and drains need clearance. Cllr S Pugsley will raise this with the Highways officer.

Exmoor Coaster Bus – local traders have expressed concerns that the bus takes people through Porlock but does not necessarily bring them to spend time in Porlock to use the shops and services. Issues have also been raised regarding congestion when the buses meet in the High Street. It would be useful if the Parish Council could be involved in discussions with the bus companies regarding timetabling and bus fees. Cllr S Pugsley requested further information in order that he can discuss with Cllr F Nicholson and follow up with the relevant officers.

Car park charges are due to be increased by Somerset Council. The Parish Council is concerned about the proposed increases in charges and would like to see some seasonal incentive schemes for visitors, e.g. an hour free parking over the Christmas period, to support High Street traders in Porlock. Cllr S Pugsley suggested that the Council write to Mike Rigby, Somerset Council Portfolio Holder in charge of car parks, to express concern and request a more flexible parking regime.

Missing road sign near The Castle Inn – this sign included signage to the Central car park and needs to be replaced. Cllr S Pugsley requested further information in order that he can raise this with the Highways officer.

Electric charging points in Central car park – these are not fit for purpose as payment options are not straightforward and there is a lack of public information displayed regarding use. Cllr S Pugsley suggested that this matter be included in the letter to the Somerset Council Portfolio Holder. Cllr S Pugsley will also raise this matter with the Highways officer.

Planning breach – this was recently reported to ENPA and an acknowledgement received. However, the breach has worsened and no further feedback has been received from ENPA. Cllr S Pugsley requested further information in order that he can follow up with the Planning Officer.

Planning condition breaches at the Caravan Park in Porlock with owners staying in the caravans all year round. Cllr S Pugsley will follow this up and ensure that the situation is monitored.

Streetlights in West Porlock are out (3 and 4) – Cllr S Pugsley will raise this matter with the Highways Officer.

11. Arrangements (including legal agreements) with other bodies – to receive an update

Doverly Manor – Parish Council status as Custodian Trustee ceased 2017/18. The Council has engaged a specialist charity law company who has contacted the Charity Commission for advice regarding the dissolution of the charity in 2018.

PVTA – annual lease agreement for premises within OSC expired 2006. The Clerk has contacted Thorne Segar to request a quote for the preparation of a new draft lease. See i) below.

Porlock Village Hall – Parish Council as Custodian Trustee. The Clerk is in liaison with Thorne Segar to confirm that the Parish Council as Custodian Trustee holds the title deeds to the Village Hall.

Porlock Manor Estate – lease agreement for Village Hall car park expired 2000. The Clerk is in liaison with Porlock Manor Estate to clarify the lease arrangements.

i) To approve £1200 -1500 plus VAT for legal fees for preparation of new lease with PVTA

Council RESOLVED to approve the above expenditure out of General Reserves.

PROPOSER: Cllr L Thornton; SECONDER: Cllr D McCanlis. ALL IN FAVOUR.

ii) To approve Council Advisory Committee for review of legal agreements (remit to make recommendations to Full Council)

Council RESOLVED to approve a Council Advisory Committee to include the Clerk, Chair, Vice-Chair and Chair of Fin Com.

Proposer: Cllr D McCanlis; Seconder: Cllr D Thornton. ALL IN FAVOUR.

8.35pm Cllrs D and S McCanlis declared a pecuniary interest and left the meeting for the next agenda item as they are existing permit holders. Cllr S Colson stepped in as Chair.

12. High Bank car park permit arrangements

i) To review and clarify clause 13.2 of the Terms and Conditions approved 14 June 2023

Council agreed to remove “or pay a property tax in Porlock” from clause 13. 2 in order to enhance clarity of interpretation.

Council RESOLVED as above.

Proposer: Cllr S Colson; Seconder: Cllr D Thornton. ALL IN FAVOUR.

Cllrs D and S McCanlis returned to the meeting.

Cllr D McCanlis returned as Chair.

13. Policy review – to review and approve draft policies previously circulated

The employment policies are based on model documents provided by NALC and comply with ACAS guidance. Other policies are based on model documents provided by SALC or SLCC. The Grants policy and Noticeboard policy are bespoke policies for Porlock Parish Council. All policies had been previously circulated to enable councillor feedback.

i) Grants policy (and application form)

Council agreed final amendments to clause 9 and 10 of the policy to differentiate evidence of projected expenditure and actual expenditure.

Council RESOLVED to adopt the Grants policy

Proposer: Cllr D McCanlis; Seconder: Cllr D Thornton. ALL IN FAVOUR.

ii) Disciplinary & Grievance policies

Council noted that flexibility may be required to meet the terms of the policies due to the limited number of councillors currently available to act as independent investigator or to form the necessary sub-committees. The Clerk will make enquiries to see if representatives from SALC or Somerset Council could help if the need arose. Where the policies mention the employee can be accompanied by a workplace colleague, a trade union representative or a trade union official, the list will also include “companion of choice”.

Council RESOLVED to adopt the Disciplinary policy and the Grievance policy subject to the amendments above.

Proposer: Cllr S Colson; Seconder: Cllr L Thornton. ALL IN FAVOUR

iii) Sickness & Absence policy

Council agreed that time off for medical appointments would be provided with or without pay by negotiation. A link to the Self Certification Form will be provided in the policy. The Clerk will provide a Privacy Notice to go on the website.

Council RESOLVED to adopt the Sickness & Absence policy subject to the amendments above

Proposer: Cllr L Thornton; Seconder: Cllr D McCanlis. ALL IN FAVOUR

iv) Expenses policy

Council agreed that the line of accountability in the policy would be Chair for Clerk and Clerk for all other employees. The threshold for training costs to be reimbursed by the employee if they leave within a year will be costs in excess of £100. Council noted that the reimbursement of home to office mileage would only ever be by agreement in advance.

Council RESOLVED to adopt the Expenses policy subject to the amendments above

Proposer: Cllr L Thornton; Seconder: Cllr S Colson. ALL IN FAVOUR

v) Equal Opportunities policy

Council agreed that the wording should be amended to reflect the fact that the Council would do everything “reasonable” within its power to ensure equal opportunities and that all employees and

councillors would be offered relevant training. The Council will take overall responsibility for the implementation and monitoring of the policy. The term “positive discrimination” will be deleted from the policy.

Council RESOLVED to adopt the Equal Opportunities policy subject to the amendments above
Proposer: Cllr D McCanlis; Seconder: Cllr D Thornton. ALL IN FAVOUR

vi) Health & Safety policy

Council agreed that a written policy was not currently needed as the Council has under 5 employees. The standard Employment Contract for Porlock Parish Council employees will be amended to reflect this. A Health & Safety leaflet will be issued to all employees and a Health & Safety poster displayed in the Parish Office.

vii) Communications & Social Media policy

Council agreed to delete the reference to the Council WhatsApp group as a means of Council communication within the policy.

Council RESOLVED to adopt the Communications & Social Media policy subject to the amendment above

Proposer: Cllr S Colson; Seconder: Cllr D Thornton. ALL IN FAVOUR

viii) Co-option policy

Council agreed to amend the wording of 4.5 to stipulate that all candidates should complete the application form which should be received three clear days in advance of the Council meeting when the co-option is scheduled to take place. Council noted that the policy allows for candidates not to automatically reach the voting stage even if they meet the eligibility criteria to serve as a councillor. Council agreed to amend the wording of 5.2 and 5.3 to allow for a paper ballot with ballot papers being retained until the minutes of the meeting are approved.

Council RESOLVED to adopt the Co-option policy subject to the amendments above

Proposer: Cllr L Thornton; Seconder: Cllr S Colson. ALL IN FAVOUR

ix) Street trading policy – this policy will be deferred to the September meeting pending further research.

x) Noticeboard policy

Council agreed to amend the wording of ‘Excluded Uses’ to reflect the fact that the noticeboards will not be available to publicise activities outside of Porlock Vale or to publicise regular, scheduled activities.

Council RESOLVED to adopt the Noticeboard policy subject to the amendments above

Proposer: Cllr D McCanlis; Seconder: Cllr L Thornton. ALL IN FAVOUR

xi) Recording policy – Council agreed that a dedicated policy was no longer necessary as this is covered within the Communications & Social Media policy and by the relevant legislation.

xii) Accessibility statement – Council noted that this will be updated and made available on the website.

14. Planning

i. To receive the Planning Committee minutes from 3 July 2023 and note consultation response

Council received the Planning Committee minutes from 3 July 2023 and noted the consultation response for 6/27/23/009 which will be submitted to the ENPA Planning Authority.

ii. To approve Cllr L Bloys as a member of the Planning Committee

Council RESOLVED to approve Cllr L Bloys as a member of the Planning Committee

PROPOSER: Cllr D Thornton; SECONDER: Cllr D McCanlis. ALL IN FAVOUR

iii. **To receive an update regarding the Exmoor National Park Authority consultation on proposed changes to ENPA meeting process**

The ENPA is proposing to change the way it runs its Authority meetings to improve efficiency and reduce costs in the light of the current budgetary situation. This includes reducing the number of meetings annually from ten to six and creating a smaller, separate Planning sub-committee. As the consultation deadline is 29 September, this item will be deferred to the September meeting.

15. Strategic planning – to receive an update

This item will be deferred to the September meeting.

16. Reports from outside bodies – to receive reports previously circulated

Council noted the following reports: Dovere Manor, Local Community Network, Library and CCT Projects. There were no questions raised. These reports will be available on the website.

17. Correspondence – to receive the Schedule of Correspondence previously circulated

There were no questions raised.

18. Staffing – supporting documents previously circulated. A Confidential Report will be filed as an appendix to the minutes.

At the discretion of the Chair, agenda item 18 iv) was brought forward to enable discussion in open session

iv) Admin Officer

a) Council RESOLVED to approve the Job Description for the Admin Officer and confirm delegated authority for the Staffing Committee to commence the recruitment process

PROPOSER: Cllr L Thornton; SECONDER: Cllr D Thornton. ALL IN FAVOUR.

b) Council RESOLVED to approve a budget of up to £300 for the recruitment of the Admin Officer out of General Reserves

PROPOSER: Cllr L Thornton; SECONDER: Cllr S McCanlis. ALL IN FAVOUR.

Council **RESOLVED TO GO INTO CLOSED SESSION FOR AGENDA ITEM 18 i), ii) & iii)** as the Council will be discussing confidential staffing matters. **See agenda item 3.**

i) Library Officer

a) Council RESOLVED to approve the new Local Government Employment Contract for the Library Officer and to align the pay scale with NJC.

PROPOSER: Cllr L Thornton; SECONDER: Cllr D Thornton. ALL IN FAVOUR.

ii) OSC Cleaner

a) Council RESOLVED to approve the new Local Government Employment Contract for the OSC Cleaner and to align the pay scale with NJC.

PROPOSER: Cllr L Thornton; SECONDER: Cllr D McCanlis. ALL IN FAVOUR

The Clerk/RFO left the meeting for this part of the agenda item and Cllr L Thornton took the minutes for the remainder of the meeting

iii) Parish Clerk/RFO

a) Council RESOLVED to approve the updated Local Government Employment Contract for the Clerk/RFO

PROPOSER: Cllr L Thornton; SECONDER: Cllr S McCanlis. ALL IN FAVOUR

The meeting closed at 22.15