

Clerk to Porlock Parish Council
Office Tel: 01643 863350
clerk@porlockparishcouncil.gov.uk
www.porlockparishcouncil.gov.uk

PORLOCK



Parish Room
Old School Centre
PORLOCK
Somerset, TA24 8NP

Parish Council

Notice of an Extraordinary Meeting of the Parish Council

To all Councillors: You are hereby summoned to attend the above meeting at 5pm on Thursday 28 September 2023 in the Parish Office

Dated 22 September 2023

A Health & Safety announcement will be made at the start of the meeting

This meeting will be recorded in accordance with NALC's Guidance on Recording of Parish Meetings.

AGENDA



Duncan McCanlis
Chair

- 1. Apologies for Absence – to receive apologies for absence (LGA 1972 s85 (1))**
- 2. Declarations of Interest and Disclosable Pecuniary Interest Dispensations.**
Members to declare any interests they may have in agenda items and consideration of any prior requests from members for Dispensations (NB this does not preclude any later declarations) (LGA 1972 sch12, para 41(1))
- 3. To approve any items to be dealt with after the public, including the press, have been excluded.**
(Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960
- 4. Public Participation.**
This section provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chair) to participate. (LGA1972 sch12, paras 10(2) (b)
- 5. Caretaker**
 - a) To approve the revised contractual terms of employment for the Caretaker**
 - b) To approve the revised job description**

In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and the Parish Council's Standing Order 3 d) the press and public will be excluded from the meeting during the discussion of item 6 on this agenda as the Parish Council will be considering legal advice and publicity is likely to prejudice the legal position of the Council.

- 6. Legal agreements with other bodies**
 - a) PVCIC – to approve the draft lease**
 - b) To receive an update regarding any other legal agreements**