

Clerk to the Council
Mrs. D Taylor-Pitkin

Office Opening Hours:

Monday	CLOSED
Tuesday	9:30 – 14:00
Wednesday	9:30 – 14:00
Thursday	9:30 – 14:00
Friday	CLOSED

Porlock Parish



Council

Contact Details:
Parish Office
Old School Centre, West End
Porlock, Somerset.
TA24 8QD

Office Tel: 01643 863350
Email: porlockpc@gmail.com
<https://porlockparishcouncil.org>

Notice of Meeting of the Finance Committee for Porlock Parish Council

For the Attention of: Cllr. Maw (Chairman of the Finance Committee)
and Councillors I Fraser, M McCoy, A Milne, J Ware & C Wood

You are hereby summoned to attend the following meeting:

Meeting of.... Finance Committee for Porlock Parish Council

Time.... 10:00am

Date.... Tuesday 01st December 2020

Place.... Zoom @ <https://us02web.zoom.us/j/84313432728>

Dated 26th November 2020

AGENDA

Clerk of the Parish Council

1. Apologies.
2. Declarations of Interest and Disclosable Pecuniary Interest Dispositions.
3. Review action points of previous Finance Committee Meeting held on the 05th November 2020:
 - Clerk to source two independent quotes for tree survey.
 - Clerk to source competitive quotes for a contract phone through the PPC.
4. Further consideration of the PVTa grant request (initially submitted on the 13th July 2020).
PVTa to provide background on their organisation and further information to support their grant application.
5. The FC to review and recommend the transfer of the Old School Centre Caretaker salary to the PPC from the PVTa.
6. Confirmation of result of External Audit, provided by PKF.
7. Legacy Fund update – Cllr. Maw to report.
8. Consideration of the proposal by Peninsula – Clerk to report.
Peninsula provide HR/Admin support.



9. To consider the grant request from Porlock Community Toddler Group.

Paperwork provided.

10. To discuss potential future costs.

- i. Thank you gifts for Porlock Vale Maintenance Team

11. To confirm a date for the next Finance Committee Meeting.

Finance Committee Members:

Cllr. Maw (Chair)

Cllr. Fraser

Cllr. Milne

Cllr. Ware

Cllr. Wood

