

Clerk to the Council  
Mrs. D Taylor-Pitkin

Office Opening Hours:  
Monday CLOSED  
Tuesday 9:30 – 14:00  
Wednesday 9:30 – 14:00  
Thursday 9:30 – 14:00  
Friday CLOSED

## Porlock Parish



## Council

### Contact Details:

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<https://porlockparishcouncil.org>

## Notice of the Annual Meeting of the Parish Council

Dear Councillor

I hereby give you notice that the Annual Meeting of the Parish Council will be held at PORLOCK VILLAGE HALL on Monday, the 20<sup>th</sup> May 2019 at 7.30pm. Your attendance is required please.

Dated 10<sup>th</sup> May 2019

## AGENDA

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**Clerk of the Parish Council**

PLEASE REMEMBER TO BRING YOUR DIARIES AND COMPLETED FORMS

1. Election of Chairman. Chairman to sign Declaration of Acceptance of office.
2. Apologies.
3. Welcome to the new Council – all Members are to sign a Declaration of Acceptance of Office.
4. Election of Vice-Chairman.
5. Appointment of Committees & Representatives
  - 5.a, To confirm a date for the new Finance Committee to review changes in banking procedures and the introduction of internet banking.
6. Declaration of Interest & Disclosable Pecuniary Interest Dispensations – all Members to return completed forms provided in their Welcome Pack.
7. To review and adopt the Parish Council Standing Orders, Code of Conduct, Financial Regulations & list of policies.
8. Confirmation of present eligibility of the General Power of Competence.
9. The Minutes of the meeting held on the 10<sup>th</sup> April 2019 to be confirmed as correct.
10. Matters for report not on the Agenda.
11. Public Participation.
12. Somerset County Council and District Councillor's Reports.
13. Planning:

### **6/27/19/102 Porlock Village Hall Car Park**

Proposed installation of 10m high timber Airband mast.

### **6/27/19/103 Edgecombe House, Doverhay, Porlock.**

Proposed erection of two storey and single storey extensions.



**6/27/19/104 Land adjacent to Porlock Caravan Park, High Bank, Porlock.**

Proposed change of use of land from agriculture to use as a site for touring caravans and tented camping.

- 14. Finance: Accounts to be passed for payment.
- 15. Matters Arising.
- 16. Update on the Silo for the Old School Building – Cllr. Hancock to report.
- 17. Nomination for Parish Members to serve on Exmoor National Park Committee.
- 18. Correspondence.
- 19. Reports from outside bodies: Coastal Communities, Doverly Manor, Porlock Library, Porlock Vale Tourist Association, Porlock Weir, Recreation Ground, St. Dubricius First School & Village Hall.
- 20. Risk Identification.
- 21. Items for Report.

