

Clerk to the Council
Mrs. D Taylor-Pitkin

Office Opening Hours:
Monday CLOSED
Tuesday 9:30 – 14:00
Wednesday 9:30 – 14:00
Thursday 9:30 – 14:00
Friday CLOSED

Porlock Parish



Council

Contact Details:
Parish Office
Old School Centre, West End
Porlock, Somerset.
TA24 8QD

Office Tel: 01643 863350
Email: porlockpc@gmail.com
<https://porlockparishcouncil.org>

Notice of a Meeting of the Parish Council

For the Attention of: Chairman McCoy, Vice Chairman Milne and Councillors N Boden, S Ellicott, I Fraser, T Gable, D McCanlis, R Maw, W Rayner, J Ware & C Wood.

You are hereby summoned to attend the following meeting:

Meeting of.... Porlock Parish Council
Time.... 19:30
Date.... Wednesday 13th January 2021
Place.... Zoom @ <https://us02web.zoom.us/j/86316604809>

Dated 07th January 2021

As a member of the public/press if you would like to attend the meeting please advise the Clerk by email: porlockpc@gmail.com or telephone 01643 863350.

AGENDA

D Taylor-Pitkin

Clerk to the Parish Council

1. To receive Apologies for Absence and to approve reasons provided. **(LGA 1972 s85 (1))**
2. **Declarations of Interest and Disclosable Pecuniary Interest Dispensations.**
Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)
3. **To APPROVE and sign the Minutes of the following meetings as a correct and accurate representation: (LGA 1972 sch12, para 41(1))**
 - i. Full Council Meeting held on the 09th December 2020
 - ii. Full Council Meeting held on the 11th November 2020 – Item 3 i
4. **Matters for report for information purposes only and action points raised at previous meeting:**
 - o Correspondence received from the Chairman of the PVT A
5. **Public Participation.**
This section provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or providing comments on matters affecting Porlock Parish (not exceeding 15 minutes). No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration. (LGA1972 sch12, paras 10(2) (b))
6. **Somerset County Council and District Councillors Reports.**
7. **Chairman's Announcements.**



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8. Finance: January accounts to be APPROVED and passed for payment.

9. Matters raised for information purposes only.

10. Porlock High street Partnership Fund - The PPC to consider the following options provided by SW&T.

Mrs. L Redston The Economic Development Manager from Somerset West & Taunton will be in attendance to provide support for the discussion.

- i. The PPC to create a new subgroup to take forward the APPROVED Indicative Plan.
- ii. The PPC to create a new subgroup and design a new delivery plan for submission to the Council based on consultation carried out with the business community.
- iii. The Parish Council can submit a formal letter to SWT asking to be released from the grant agreement and another organisation can become the grant holders – subject to the same guidance notes and criteria.

11. PPC to review and APPROVE one of the following actions as a result of previous Item:

- i. The PPC to consider the formation of a new committee and further consultation with Porlock High Street Traders – Cllr. McCanlis and Cllr. Rayner to report.
Supporting documentation provided.
- ii. PPC to appoint the Finance Committee to:
 - a. Review traders' feedback from Cllr. McCanlis and Cllr. Rayner.
 - b. Appoint members to subgroup.
 - c. Coordinate with SW&T and review previous subgroup Terms of Reference.

12. PPC to formally record the Resignation of Cllr. Hancock



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13. The PPC to APPROVE the suspension of non-essential Full Council Meetings, position to be reviewed on a regular basis in line with Government Announcements.

Please note in the event of an urgent matter a Extraordinary meeting will be assembled.

14. The PPC to Approve delegation of the following responsibilities:

- i. Pre-APPROVED payments to be issued electronically by the Clerk in conjunction with the Chairman and Vice Chairman/Chairman of the Finance Committee.
(Cllr. McCoy, Cllr. Milne and Cllr. Maw)
- ii. Un-scheduled payments to be reviewed by the Finance Committee and voted on by email. (Please note the Chairman and Vice-Chairman are ex-officio on all Committees)

Finance Committee:	Cllr. Maw (Chair)	Cllr. Fraser
	Cllr. Milne	Cllr. Ware
	Cllr. Wood	

- iii. Planning Applications to be reviewed by Planning Committee via email discussion and voted on.

Planning Committee:	Cllr. Boden	Cllr. Ellicott
	Cllr. Fraser	Cllr. Gable
	Cllr. Maw	Cllr. Rayner

15. Confirmation of the Structure of the PPC Committees.

16. Correspondence.

17. Reports from outside bodies: Coastal Communities, Dovery Manor, Highways, Porlock Library, Porlock Vale Tourist Association, Porlock Weir, Recreation Ground, St. Dubricius First School & Village Hall.

