

Clerk to the Council  
Mrs. D Taylor-Pitkin

Office Opening Hours:

|           |              |
|-----------|--------------|
| Monday    | CLOSED       |
| Tuesday   | 9:30 – 14:00 |
| Wednesday | 9:30 – 14:00 |
| Thursday  | 9:30 – 14:00 |
| Friday    | CLOSED       |

## Porlock Parish



## Council

Contact Details:  
Parish Office  
Old School Centre, West End  
Porlock, Somerset.  
TA24 8QD

Office Tel: 01643 863350  
Email: [porlockpc@gmail.com](mailto:porlockpc@gmail.com)  
<https://porlockparishcouncil.org>

### Notice of a Meeting of the Parish Council

For the Attention of: Chairman McCoy, Vice Chairman Milne and Councillors N Boden, S Ellicott, I Fraser, T Gable, D Hancock, D McCanlis, R Maw, W Rayner, J Ware & C Wood.

You are hereby summoned to attend the following meeting:

Meeting of.... Porlock Parish Council  
Time.... 19:30  
Date.... Wednesday 11<sup>th</sup> November 2020  
Place.... Zoom @ <https://us02web.zoom.us/j/82969884513>

Dated 05<sup>th</sup> November 2020

As a member of the public/press if you have a question and wish to join the meeting please advise the Clerk by email: [porlockpc@gmail.com](mailto:porlockpc@gmail.com) or telephone 01643 863350.

### AGENDA

D Taylor-Pitkin  
Clerk to the Parish Council

1. To receive Apologies for Absence and to approve reasons provided. (LGA 1972 s85 (1))
2. Declarations of Interest and Disclosable Pecuniary Interest Dispensations.  
*Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)*
3. To APPROVE and sign the Minutes of the following meetings as a correct and accurate representation: (LGA 1972 sch12, para 41(1))
  - i. Full Council Meeting held on the 14<sup>th</sup> October 2020
  - ii. Extraordinary Council Meeting held on the 21<sup>st</sup> October 2020
  - iii. Finance Committee Meeting held on the 05<sup>th</sup> November 2020
4. Matters for report information purposes only and action points raised at previous meeting:
  - o Update on the Planning Application 6/27/20/117 Porlock Caravan Park
  - o Cllr. Maw to complete the SLA between the PVTA & PPC and request a copy of the PVTA Strategy Plan for 2020/2021.
  - o Update on the Telephone Box Consultation.
5. Public Participation.  
*This section provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or providing comments on matters affecting Porlock Parish (not*



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*exceeding 15 minutes). No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration. (LGA1972 sch12, paras 10(2) (b))*

### 6. Somerset County Council and District Councillors Reports.

### 7. Chairman's Announcements.

8. **Planning:**      **6/27/20/118**      **15, Villes Lane, Porlock, TA24 8NW**  
Proposed infill of car port together with lean-to roof extension to form bedroom.  
**WTCA 20/14**      **The Kiln, Porlock Weir, Minehead, Somerset, TA24 8PB**  
Works to Trees in Conservation Area: T1.

9. **Finance:**      **November Accounts to be APPROVED and passed for payment.**  
a) **The Full Council to consider the recommendations proposed by the Finance Committee at the meeting held on the 05<sup>th</sup> November 2020.**

### 10. The PPC to APPROVE the initiatives for the SCC Climate Emergency Community Fund.

This information has been sourced by the committee formerly APPROVED on the 14<sup>th</sup> September 2020.

### 11. PPC to consider Setting up an account at Jewsons (Minehead) – Cllr. Hancock to report

This is predominantly for the Porlock Community Maintenance Team to purchase items for agreed and costed projects.

### 12. The PPC to APPROVE the formation of the Emergency High Street Recovery Sub-Committee.

The sub-committee is to be staffed by members of the PPC and PVTA alongside relevant Traders.

### 13. The PPC to APPROVE the Terms of Reference for the High Street Recovery Sub-Committee.

### 14. The PPC to discuss parking issues on Meadowhayes following receipt of a complaint.

This item is to be treated as confidential and not for public consumption.

### 15. 20's Plenty Campaign – Cllr. Ellicott to report.

### 16. PPC to consider Land Registry Subscription – Clerk to report.

### 17. Correspondence.

### 18. Reports from outside bodies: Coastal Communities, Doverly Manor, Highways, Porlock Library, Porlock Vale Tourist Association, Porlock Weir, Recreation Ground, St. Dubricius First School & Village Hall.

