



TERMS OF REFERENCE TRAFFIC & ROAD SAFETY WORKING GROUP

These terms of reference are determined by the Council's Standing Orders and TOR protocol.

Membership

Lead Councillor: Stephen Colson

A minimum of one member of the Council plus members from the community, aiming ideally for a maximum of 7 people in the working group.

Working Group Protocols

All Members appointed to a Working Group will be deemed to have accepted the Working Group Protocol and the terms of reference for the Working Group as approved by Council. The Parish Council's Code of Conduct applies to any Councillors who are members of this working group. Volunteers will also be requested to follow the Code and not to act individually but according to actions agreed within the working group. All GDPR regulations will be adhered to when dealing with the personal details of residents and others.

Delegated Powers

The working group has no delegated powers or powers of decision making. The purpose of the working group is to report to the Council on its areas of responsibility and tasks (see below) and make recommendations to the Council.

Areas of responsibility

The purpose of the working group is to find ways of slowing traffic in and around the village. It will achieve this by conducting a public consultation with residents and working with Somerset Council's Highways team and others. The area within scope is the Parish of Porlock including Porlock Weir, West Porlock, Porlock High Street, Doverhay round to Parsons Street and Sparkhayes Lane.

The working group will report its findings to the Council, also making any appropriate recommendations. The Council will then review the group's findings and agree a plan to be taken forward to Somerset Council. This plan would also be communicated to all members of the community.

Tasks

The main activities of the working group are (but not limited to) the following:

- Identify potential traffic calming measures which could be adopted, and also any concerns related to introducing further traffic calming measures in Porlock.
- Engage with Highways and other relevant regulatory bodies to determine what can and cannot be done.
- Using the above information and other factors, design a questionnaire to be used for public consultation.
- Disseminate the questionnaire via leaflet drop and online formats.
- Collate the feedback from the completed questionnaires and report back to the Council, including any recommendations and financial implications.
- Assist the Council in communicating its agreed plan to members of the community.

Approved by the Council on:

Stephen Colson
Working Group Lead

Dated: 11th December 2024

Johnathan Jones
Clerk & Responsible Financial Officer