

Porlock Parish Council



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Payments for approval April 2023:

Payment Number	Name	Description	Amount	Reference
	Locum RFO	Locum RFO hours: 58.75 hours for March	*	BACS
	OSC Caretaker	OSB Caretaker salary	*	
	Library Officer	Library Officer salary plus O/T for March of 8.5 hours	*	
	M Jones	Cleaning of OSC toilets	£168.75	
		Cleaning of DH toilets	£337.50	
		Cleaning supplies	£ 5.10	
		Dates:- 27 Feb – 27 March		
	A Binding	Contract (grass cutting, strimming, clearance)	£665.50	
	Browns Books	Library Fast Track books Inv BS2587914	£161.76	
	Browns Books	Library Fast Track books Inv BS2599484	£11.39	
	Browns Books	Library Fast Track books BS2595262	£38.27	
	Browns Books	Library Fast Track books BS2595450	£14	
	Cleanit Windows	OSC windows March Inv 05506	£42	
	Allerford & Selworthy CHall	Repair café July & Nov 23	£52	
	Porlock Village Hall	CAB room bookings April/May23	£24	
	Exe Fire Safety Ltd	Annual Fire Risk Assessment OSC	£395	
	Flying Colours Flagmakers	Bespoke flag & fittings	£160.74	
	HMRC	Monthly PAYE for month 12	£383.40	
PAID	Wainwright Screenprint	Coronation mugs for school children	£366	
	Balcas Energy	Wood pellet fuel Inv143255	£1474.70	
	L Thornton	Reimburse MS 365 monthly subs	£5.99	
	Cloud Next Ltd	Annual renewal of Web host	£119.98	

	Bill Hodgson marketing	Website support Nov 22 – March 23	£108.87	
	Overstream (Nick Shattock)	Annual payroll fee	£180	
	Porlock Vale Newsletter	Parish council annual photocopying charges	£231.24	
	Porlock Vale Newsletter	Repair café annual photocopying charges	£21.90	
	Porlock Vale Newsletter	Library annual photocopying charges	£111.11	
	SALC	Cllr training (new cllr) Inv 2102	£25	
	SALC	Cllr training (finance) Inv 2119	£15	
	SALC	Cllr training (employment) Inv 2123	£75	
	SALC	Cllr training (chairman) Inv 2134	£60	
	SALC	Cllr training (new cllr) Inv 2029	£55	
	SALC	Cllr training (audit) Inv 2148	£40	
	TOTAL:		£4838	

*Redacted/not incl in final total.

Direct Debit	RICOH	Photocopier rental & copies (quarterly)	£373.71	Direct Debit
Direct Debit	Bright HR	HR support	£60.00	Direct Debit
Direct Debit	Bulb	Monthly payment for Library, Electricity supply	£374.67	Direct Debit
Direct Debit	Bulb	Monthly Payment for D H Toilets Electricity supply	£151.08	Direct Debit
Direct Debit	Bulb	Monthly Payment for OSC, Electricity supply	£58.39	Direct Debit
Direct Debit	BT	Telephone & Internet for Parish Office/Library	£189.88	Direct Debit
			£1208	

BULB & BT DD variable

Invoices are available on request for the above payments.

Other payments may be approved at Full Council as necessary.

Bank balance as at 31 March 2023: Unity current: £158,990.17

Bank balance as at 31 March 2023: Nat West Allotment fund: £20,438.51

Petty cash balance as at 28 Feb 2023: £20.53

Receipts below:

Receipts 1 – 31 March 23:

1/3/23	Deposit	£12.76	OSC toilet donations
1/3/23	Deposit	£42.10	DH toilet donations
1/3/23	Deposit	£119.18	Village Hall car park donations
3/3/23	PVTA	£66.82	Electricity re-charge Nov 21 – Jan 22
3/3/23	PVTA	£153.70	Electricity re-charge Jan 22 – March 22
7/3/23	Neil Binding	£15	High Bank permit fee
8/3/23	Bays	£14.58	High Bank permit fee
16/3/23	Porlock Horse Show	£100	Donation to library
24/3/23	National Lottery	£3000	Coronation grant
29/3/23	Deposit	£25.66	DH toilet donations
29/3/23	Deposit	£11.80	OSC toilet donations
29/3/23	Deposit	£115.22	VH car park donations
31/3/23	Deposit	£71.90	Library donations
TOTAL:		£3749	

KING'S CORONATION EXPENDITURE BREAKDOWN (in line with grant application):

Posters and banners	£100
Flags and bunting	£500
Entertainers	£500
Lunches and teas	£1500
Commemorative items for children	£400