

Porlock Parish Council



Contact Details:
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Payments for approval September 2023:

Payment Number	Name	Description	Amount	Reference
	Clerk/RFO	Clerk/RFO Sept salary plus £126.90 for Aug mileage	*	
	OSC Caretaker	OSC Caretaker Sept salary/Final pay incl hol	*	
	OSC Cleaner	OSC Cleaner Sept salary	*	
	Library Officer	Library Officer Sept salary	*	
	M Jones	Cleaning of OSC toilets Cleaning of DH toilets Dates:- 31/7 -28/8	£121.25 £234.25	
	A Binding	Contract (grass cutting)	£1584	
	Cleanit Windows	OSC windows Inv06912	£52	
	Porlock Home & Hardware	Resources Aug incl cleaning resources	£65.75	
	Water2business	Water bill Dovery Manor 2 – 8/23	£79.96	
	Charming Stoves	OSC boiler service – annual service Inv1302	£372	
	Charming Stoves	OSC boiler call out Oct 21 Inv0932	£204	
	<i>West of Eng Fire Protection</i>	<i>Fire Inspection service - annual</i>	<i>tbc</i>	
	HMRC	Monthly PAYE for month 5	£611.62	
	HMRC	Repayment of VAT (Ricoh) with latest 126 claim deducted	£98.90	
	L Crabb	Maint floral displays 7/8 – 3/9	£166.72	
	A Toeman	Maint floral displays 7/8 – 3/9	£41.68	
	PVCIC	Annual contribution to Lovelace Centre Manager salary costs	£500	
	War Memorial Cons Co	Inspection (to incl report & quote)	£420	

	Browns Books	Library Fast Track scheme InvBS2675230	£77.08	
	Matilda Adlington	Toilet cleaning cover	tbc	
	TOTAL:		£4,273.71	

*Redacted/not incl in final total.

Direct Debit	Bright HR	HR support	£60.00	Direct Debit
Direct Debit	Octopus	Monthly payment for Library, Electricity supply	£14.32	Direct Debit
Direct Debit	Octopus	Monthly Payment for D H Toilets Electricity supply	£90.35	Direct Debit
Direct Debit	Octopus	Monthly Payment for OSC, Electricity supply	£38.64	Direct Debit
Direct Debit	BT	Telephone & Internet for Parish Office/Library	£217.30 tbc	Direct Debit
Direct Debit	Nest	Pension for Clerk	£94.53	Direct Debit
Direct Debit	Lloyds Bank	Credit card monthly bill Sept: Milk: 22.13 Toilet rolls: 29.39 MS 360 subs: 5.99 Post box: 32.99 Monthly fee: 3.00	93.50	Direct Debit

OCTOPUS / BT / NEST DD variable each month

Invoices are available on request for the above payments.

Other payments may be approved at Full Council as necessary.

Bank balance as at 31 August 2023: Unity current: £205,511.35

Bank balance as at 31 August 2023: Nat West Allotment fund: £20,541.16

Petty cash balance as at 31 August 2023: £2.64

Receipts below:

Receipts 1 – 31 Aug 23:

1/8/23	Permit holder	16.18	High Bank car park permit fee
1/8/23	Permit holder	17.8	High Bank car park permit fee
1/8/23	Permit holder	34.64	High Bank car park permit fee
1/8/23	Permit holder	16	High Bank car park permit fee
2/8/23	Permit holder	144	High Bank car park permit fee
2/8/23	Cremation	150	Cremation fee
2/8/23	VHall car park	222.17	VH car park income
2/8/23	OSC toilet	23.65	OSC toilet income
2/8/23	Doverhay toilet	40.66	DH toilet income
3/8/23	Permit holder	17	High Bank car park permit fee
16/8/23	Permit holder	112	High Bank car park permit fee
16/8/23	Permit holder	14.83	High Bank car park permit fee
16/8/23	Library	144.75	Library income
24/8/23	Permit holder	112	High Bank car park permit fee
30/8/23	VHall car park	192.54	VH car park income
30/8/23	OSC toilet	47.59	OSC toilet income
30/8/23	Doverhay toilet	119.02	DH toilet income
TOTAL:		£1,424.83	