

Porlock Parish Council



Contact Details:
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Payments for approval August 2023:

Payment Number	Name	Description	Amount	Reference
	Clerk/RFO	Clerk/RFO Aug salary plus £169.20 for July mileage	*	
	OSC Caretaker	OSC Caretaker August salary	*	
	OSC Cleaner	OSC Cleaner August salary	*	
	Library Officer	Library Officer August salary	*	
	M Jones	Cleaning of OSC toilets Cleaning of DH toilets Dates:- 3/7 -24/7 Resources	£135 £270 £15.54	
	A Binding	Contract (grass cutting)	£1584	
	Thorne Segar	Deposit for legal work re PVTa lease	£50	
	Browns Books	Library Fast Track book scheme Inv BS2653186	£92.56	
	Porlock Village Hall	Hall hire Traffic WG 24/7/23 Inv 20523	£14	
	Tindle Newspapers WC Ltd	Job ad for Admin Officer Inv 600029301	£150	
	Porlock Home & Hardware	Resources July incl cleaning resources	£61.60	
	HMRC	Monthly PAYE for month 4	£1546.57	
	PKF Littlejohn	External Audit fee 22/23	£504	
	L Crabb	Maint floral displays 10/7 – 6/8	£166.72	
	A Toeman	Maint floral displays 10/7 – 6/8	£41.68	
	Porlock Village Hall	Hall hire Traffic WG 14/8/23 Inv 20529	£14	
	T Meek	Re-gild lettering Chairman's board	£180	
	Porlock Recreation Ground	Library stall at Country Fair	£10	

	WS Garden Centre	Bedding plants Inv 264076	£33.84	
	WS Garden Centre	Bedding plants Inv 117978	£27.54	
	WS Garden Centre	Bedding plants Inv 265965	£11.50	
	TOTAL:		£4,488.01	

*Redacted/not incl in final total.

Direct Debit	Bright HR	HR support	£60.00	Direct Debit
Direct Debit	Octopus	Monthly payment for Library, Electricity supply	£129.38	Direct Debit
Direct Debit	Octopus	Monthly Payment for D H Toilets Electricity supply	£83.01	Direct Debit
Direct Debit	Octopus	Monthly Payment for OSC, Electricity supply	£33.51	Direct Debit
Direct Debit	BT	Telephone & Internet for Parish Office/Library	£218.76	Direct Debit
Direct Debit	Nest	Pension for Clerk	£94.53	Direct Debit

OCTOPUS & BT DD variable

Invoices are available on request for the above payments.

Other payments may be approved at Full Council as necessary.

Bank balance as at 31 July 2023: Unity current: £212,161.98

Bank balance as at 31 July 2023: Nat West Allotment fund: £20,516.74

Petty cash balance as at 30 June 2023: £11.54

Receipts below:

Receipts 1 – 31 July 23:

3/7/23	Permit holder	16.18	High Bank car park permit fee
3/7/23	Permit holder	17.8	High Bank car park permit fee
3/7/23	Permit holder	34.64	High Bank car park permit fee
3/7/23	Permit holder	16	High Bank car park permit fee
3/7/23	Permit holder	17	High Bank car park permit fee
3/7/23	PVTA	742.49	Quarterly rent & service charge Q2
4/7/23	SC	5000	Annual library grant
17/7/23	Permit holder	14.83	High Bank car park permit fee
13/7/23	Library	52.80	Library income
TOTAL:		£5,911.74	