

Porlock Parish Council



Contact Details:

Parish Office

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Somerset.

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<https://porlockparishcouncil.gov.uk>

Payments for approval Feb 2024:

Payment Number	Name	Description	Amount	Reference
	Clerk/RFO AD	Clerk/RFO salary to 9 Feb plus holiday pay	*	
	Clerk/RFO AD	Travel time 12 hours in Jan/Mileage for Jan £162 (4 trips)	*	
	Clerk/RFO JJ	Clerk/RFO Feb salary from 6 Feb		
	Admin Officer	Admin Officer Feb salary	*	
	OSC Caretaker	Caretaker Feb salary	*	
	OSC Cleaner	OSC Cleaner Feb salary	*	
	Library Officer	Library Officer Feb salary	*	
	M Jones	Cleaning of OSC toilets £130 Cleaning of DH toilets £270 Resources £2.80 Dates:- 1/1 – 22/1	£402.80	
	Alan Binding	Grounds maintenance contract	tbc	
	Porlock Home & Hardware	Resources Jan	£10.80	
	HMRC	Monthly PAYE for month 10	£712.96	
	Cleanit	OSC window cleaning Jan Inv08305	£52	
	G J Bloys Ltd	Repair library roof InvAB/095/24	£288	
	Browns Books	Books for library Fast Track InvBS2755973	£38.55	
	Fine Memorials	Memorial fee & inscriptions	£1491.12	
PAID	Idverde	Service Level Agreement – dog bins/annual charge	£599.04	
PAID	St Dubricius Church	LNS refreshments	£30	
	TOTAL:		£	

*Redacted/not incl in final total. See below - Late Night Shopping Budget

Direct Debit	Bright HR	HR support	£60.00	Direct Debit
Direct Debit	Octopus	Monthly payment for Library, Electricity supply	£145.89	Direct Debit
Direct Debit	Octopus	Monthly Payment for D H Toilets Electricity supply	£88.48	Direct Debit
Direct Debit	Octopus	Monthly Payment for OSC, Electricity supply	£39.25	Direct Debit
Direct Debit	BT	Telephone & Internet for Parish Office/Library	£222.29 tbc	Direct Debit
Direct Debit	Nest	Staff pensions	£108.57	Direct Debit
Direct Debit	Lloyds Bank	Credit card monthly bill Feb: Milk/refreshments £2.24 MS subs £5.99 Library phone & memory card £31.98 Monthly fee £3	£43.21	Direct Debit

OCTOPUS / BT / NEST DD variable each month

Invoices are available on request for the above payments.

Other payments may be approved at Full Council as necessary.

Bank balance as at 31 January 2024: Unity current: £74,486.35

Bank balance as at 31 January 2024: Unity Instant Access: £100,391.78

Bank balance as at 31 January 2024: Nat West Allotment fund: £21,282.40

Petty cash balance as at 31 January 2024: £0.04

Receipts below:

Receipts 1 – 31 January 2024:

2/1/24	Permit holder	16.18	High Bank car park permit fee
2/1/24	Permit holder	34.64	High Bank car park permit fee
2/1/24	Permit holder	24	High Bank car park permit fee
2/1/24	Porlock Vale CIC	742.49	Rent & service charge (quarterly)
2/1/24	Permit holder	16	High Bank car park permit fee
3/1/24	Permit holder	17	High Bank car park permit fee
12/1/24	*****	255	Burial fee
16/1/24	Permit holder	14.83	High Bank car park permit fee
16/1/24	Cash donations	15.16	DH toilet donations
16/1/24	Cash donations	103.95	VH car park donations
16/1/24	Cash donation	5.29	OSC toilet donations
16/1/24	Library income	186.70	Library income
31/1/24	*****	500	EROB earthen grave x 2
31/1/24	*****	135	EROB & interment of ashes
31/1/24	*****	75	Memorial fees
TOTAL:		2141.24	

LATE NIGHT SHOPPING DEC 2023 BUDGET (invoice pending)

Expenditure	Budget	Actual ex VAT as at 7/2/24
WS Brass Band	180	180
WS Morris Dancers	95	
Other musicians	100	75
Santa's Grotto	150	150
Face Painting	90	70
Santa Festival	30	36
WSFP advert	110	110
Posters & banners	300	224.45 (incl. glue 7.46)
Batteries for lights	340	331.01
Santa Dash	50	34
Refreshments/for performers	30	30
Contingency & expenses	25	7.68
	1500	1248.14