

Clerk to the Council

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PORLOCK



Parish Room

Old School Centre

West End

PORLOCK

Somerset TA24 8NP

Parish Council

FINANCE COMMITTEE MEETING

Thursday 4 Jan 2024, 5pm

29 December 2023

For the attention of: Councillors S Colson, D McCanlis, D Thornton, L Thornton

You are summoned to attend the **Finance Committee meeting** that will be held on **THURSDAY 4 JANUARY 2024 AT 5PM IN THE PARISH ROOM**. The meeting will include a maximum of 15 minutes of public participation. Matters raised must be within the remit of the Parish Council. The public will not be allowed to speak at any other time during the meeting unless by pre-arrangement with the Clerk and Chair.

AGENDA

1. Apologies and reasons for absence
2. Members to declare any interests they may have in agenda items that accord with the adopted Code of Conduct. (N.B. this does not preclude any later declarations). To consider dispensation requests.
3. To agree any items to be dealt with after the public, including the press, have been excluded
4. Public Participation
5. Minutes of Fin Com meetings – to consider for approval
 - i) Fin Com meeting 22 February 23
 - ii) Fin Com meeting 3 July 23
6. Somerset Council financial situation and devolution opportunities - to receive an update
7. Draft annual budget 1 April 2024 – 31 March 2025 – to review and make recommendations to Full Council including:
 - i) Precept request
 - ii) Budget provision/EMR for devolution
 - iii) High Bank car park fees 24/25
8. Asset Register - to review/update and make recommendations to Full Council

In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and the Parish Council's Standing Order 3 d) the press and public will be excluded from the meeting during the discussion of items 9 and 10 on this agenda as the Parish Council will be discussing confidential terms of tender documents and item 11 on this agenda as the Parish Council will be considering legal advice.

9. Grounds Maintenance contract - to consider the draft tender document and make recommendations to Full Council
10. Toilet Cleaning contract - to consider the draft tender document and make recommendations to Full Council
11. PPC legal arrangements with other bodies – to review and make recommendations to Full Council
 - i) PVCIC – to receive an update re draft lease
 - ii) Lovelace Centre – to review use of shared space at OSC
 - iii) Dovery Manor – to receive an update re Charity status



Annie Dallaway

Clerk/RFO, Porlock Parish Council