

Clerk to the Council

Office Tel: 01643 863350

clerk@porlockparishcouncil.gov.uk

www.porlockparishcouncil.org

PORLOCK



Parish Room

Old School Centre

West End

PORLOCK

Somerset TA24 8NP

Parish Council

29 November 2023

For the attention of: Councillors S Colson, D McCanlis, D Thornton, L Thornton

You are summoned to attend the **Finance Committee meeting** that will be held on **MONDAY 4 DECEMBER AT 6PM IN THE PARISH ROOM**. The meeting will include a maximum of 15 minutes of public participation. Matters raised must be within the remit of the Parish Council. The public will not be allowed to speak at any other time during the meeting unless by pre-arrangement with the Clerk and Chair.

AGENDA

1. Apologies and reasons for absence
2. Members to declare any interests they may have in agenda items that accord with the adopted Code of Conduct. (N.B. this does not preclude any later declarations). To consider dispensation requests.
3. To agree any items to be dealt with after the public, including the press, have been excluded
4. Public Participation
5. To consider for approval the minutes of i) the Fin Com meeting 22 February 23 and ii) the Fin Com meeting 3 July 23
6. To receive an update regarding Somerset Council financial situation and devolution opportunities
7. To receive an update regarding funding proposals for the War Memorial and make recommendations to Full Council
8. To review the draft annual budget 1 April 2024 – 31 March 2025 and make recommendations to Full Council including i) precept request and ii) allocation for community grants
9. To review the EMR for 1 April 2024 – 31 March 2025 and make recommendations to Full Council
10. To review the following charges and make recommendations to Full Council:
 - i) High Bank car park fees
 - ii) Cemetery fees
11. To consider a charging schedule for the use of OSC grounds and make recommendations to Full Council
12. To review and update the Asset Register and make recommendations to Full Council

In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and the Parish Council's Standing Order 3 d) the press and public will be excluded from the meeting during the

discussion of items 13 and 14 on this agenda as the Parish Council will be discussing confidential terms of tender documents and item 15 on this agenda as the Parish Council will be considering legal advice.

13. To consider the draft specification for the Grounds Maintenance contract and make recommendations to Full Council
14. To consider the draft specification for the Toilet Cleaning contract and make recommendations to Full Council
15. To receive an update re PPC legal arrangements with other bodies

A Dallaway

Annie Dallaway

Clerk/RFO, Porlock Parish Council