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Office Hours:
Tuesday 9:30 – 14:00
Wednesday 9:30 – 14:00
Thursday 9:30 – 14:00
Friday CLOSED



Clerk to the Council
Mrs. D. Taylor-Pitkin
Parish Room
Old School Centre
West End
PORLOCK
Somerset TA24 8QD

Parish Council

Minutes of the Annual Parish Council Meeting held via Zoom on Wednesday, 05th May 2021 at 7.30p.m.

Members Present: Cllr. McCoy, Chairman,
Cllr. Wood, Vice-Chairman
Cllr. Boden, Cllr. Bloys, Cllr. Briggs, Cllr. Ellicott, Cllr. Fraser, Cllr. Gable, Cllr. McCanlis,
Cllr. Rayner, Cllr. Thornton and Cllr. Ware.
Also present: Cllr. Nicholson (SCC)
Cllr. Milne (SW&T)
Mrs. D Taylor-Pitkin (Parish Clerk)

1. Election of Chairman

An invitation was issued for all Councillors to propose an eligible candidate for the role of Chairman of the Parish Council. Cllr. McCanlis nominated Cllr. Wood for the position which was duly seconded by Cllr. McCoy.

Proposer: Cllr. McCanlis
Seconder: Cllr. McCoy

UNANIMOUSLY APPROVED

Cllr. Wood duly signed the Acceptance of Office.

The Chairman wished to recognise the hard work and dedication to the position given by his predecessor Cllr. McCoy.

2. Election of Vice Chairman

Following an invitation to all Councillors to propose an eligible candidate for the role of Vice-Chairman, both Cllr. Boden and Cllr. McCanlis were nominated for the role. A Zoom poll was published with the following results:

Cllr. Boden

Cllr. McCanlis

8 Councillors APPROVED (67%)

4 Councillors Approved (33%)

Cllr Boden Proposer: Cllr. Fraser
Seconder: Cllr. Ware

Cllr. Boden duly signed the Acceptance of Office.

3. To receive Apologies for Absence and to approve reasons provided

None were noted.

4. Appointment of Committees and Representatives for 2021

Following the addition of new Councillors several changes were made to the Committees and Representatives list. A new list is available upon request and has been published on the PPC website.

5. Declarations of Interest and Disclosable Pecuniary Interest Dispensations

None were noted.

6. Confirmation of the PPC present eligibility of the General Power of Competence

The Clerk advised that under the provisions of the Localism Act 2011, the newly elected Council do not currently fulfil the criteria to use the General Power of Competence, although two-thirds of the Council had stood for election the Clerk is still in the process of completing the CiLCA (Certificate in Local Council Administration).

7. Public Participation

None were present.

8. Somerset County Council and District Councillors Reports

Cllr. Milne SW&T

Coach Road

It was noted that clarity was required on the ownership of Coach Road as there are sections of the road which still pose a health and safety issue due to the potholes and varied levels of tarmac.

Unitary Authority

Cllr. Milne noted the Poll to determine the preferred model of Council is scheduled to take place from the 18th May to the 04th June 2021. Confirmation is still awaited regarding the duties and responsibilities which are expected to be devolved to Parish Council level.

9. Matters raised for information purposes only

The Clerk confirmed following decision by the PPC to continue to meet remotely in an unofficial capacity until the health and safety of its Members and Officers can be assured. The meetings shall remain open to the Public and invitations will be distributed to Members of the PPC and will continue to be published on the PPC website and notice boards. All actions and decisions resulting from these meetings will be officially ratified at the first PPC face to face meeting.

10. The PPC to confirm the dates and times of ordinary Full Council Meetings for the ensuing year

It was Proposed the Full Council Meeting shall continue to be held on the second Wednesday of every month with a suspension of the meeting in August.

Proposer: Cllr. Fraser

Seconder: Cllr. Bloys

UNANIMOUSLY APPROVED

There being no other business the meeting closed at 08:13 pm.

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08th September 2021, Chairman