

Item 16 – Schedule of Payments July 2025 (Draft - 09/07/2025 12:03)

Authorised regular & contractual payments **new additions**

Category	Payee	Type	Frequency	Amount exc VAT	Exclusions/Notes
Salaries	Various	BACS	Monthly	£5,104.10	Overtime & Expenses
Electricity (OSC)	Octopus Energy	DD	Monthly	£59.05	
Electricity (Doverhay)	Octopus Energy	DD	Monthly	£73.68	
Electricity (Library)	Octopus Energy	DD	Monthly	£23.24	
Water (OSC)	Water2 Business	DD	Biannual	-	
Water (Doverhay)	Water2 Business	DD	Biannual	-	
Water (Cemetery)	Water2 Business	DD	Biannual	-	
Pensions	Nest	DD	Monthly	£178.77	
PAYE/NI	HMRC	BACS	Monthly	£1184.22	
Payroll Services	Dorrill Accountancy	BACS	Quarterly	-	Jun/Sep/Dec/Mar
Telephone & Broadband	Vodafone	DD	Monthly	£89.42	
Grounds maintenance	Alan Binding	BACS	Monthly	£1,684.00	Dec & Jan + Extras
IT Provision	John Finch Computers	DD	Monthly	£165.00	Non contractual work
Website provision	Parish Council Websites	BACS	Annually	£300.00	Non contractual work
Website Build/Migration	Parish Council Websites	BACS	One off	£749.00	
Public Toilet Cleaning	M Jones	BACS	Monthly	£260.25	
Bank Charges	Unity	DD	Monthly	£11.70	
Credit Card	Lloyds	DD	Monthly	£241.91	
Business Rates	Somerset Council	BACS	Variable	-	
B/Rates – OSC	Somerset Council	BACS	Annually	-	
B/Rates – Doverhay	Somerset Council	BACS	Annually	-	
B/Rates - Cemetery	Somerset Council	BACS	Annually	-	
B/Rates – High Bank	Somerset Council	BACS	Annually	-	Rented spaces
Office Printer	RICOH	BACS	Quarterly	Variable	Hire & print
Sanitary Waste - D/hay	PHS	BACS	Monthly	£73.19	
Sanitary Waste - OSC	PHS	BACS	Monthly	£73.19	
Commercial Waste	Better Waste Solutions	DD	Monthly	£29.58	First payment £129.58
Window cleaning	Clean it windows	BACS	6 weekly	£46.00	+ Gutter & panels annual
Library Books	Browns Books	BACS	Various	Variable	
Supplies	P/lock Home&Hardware	BACS	Monthly	£85.48	Over £200 / not in budget
Supplies	Miles Tea & Coffee	BACS	Monthly	-	Over £200 / Not in budget
Supplies	Tool Station	BACS	Variable	-	Over £200 / Not in budget
Annual Registration	Info Commissioners Off	DD	Annual	£52.00	

Chair: _____
Duncan McCanlis

RFO: _____
Johnathan Jones

Dated 9th July 2025

One off authorised payments for July

Company	Activity	Amount (exc VAT)	Notes
Paul Cornish	OSC Building Works	£2,800.00	C-2024-509-b (As per quote)
MS Group	War Memorial Annual Maintenance	£2,310.00	C-2025-04-7-h
Friends of Coleridge	Event Speaker	£370.00	Coleridge weekend March 25
Active Signs & Print	Parking Central Car Park Dog Sign H/Combe	£147.11	C-2025-010-10b (parking)
RICOH	Printer Quarterly Charge	£109.96	C-2024-447
Flagandflagpoles.co.uk	Flag Pole OSC	£94.50	C-2025-100-25b
Ian Freeman	OSC Works Carpentry	£1,170.00	C-2024-509-b (As per quote)
Stuarts Ltd	OSC Flooring	£3,220.00	C-2024-509-b (As per quote)
Stuarts Ltd	OSC Flooring (lobby)	£58.33	C-2024-509-b (As per quote)
Stuarts Ltd	OSC Blinds	£1755.83	C-2024-509-b (As per quote)
Andy Bamber	Key Cutting reimbursement	£37.00	Budget
NALC	Cllr Training	£35.00	Budget

Payments requiring authorisation for July

Company	Activity	Amount (exc VAT)	Notes
Alan Binding	Grounds works	£1,187.58	See invoice for detail
Andrew Bamber	Cleaner Holiday Cover	£141.30	Plus NI & Pension
Johnathan Jones	Travel Expenses - CiLCA	£54.40	See invoice for detail

Chair: _____
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Dated 9th July 2025