

Clerk to the Council
Mrs. D Taylor-Pitkin

Office Opening Hours:

Monday	CLOSED
Tuesday	9:30 – 14:00
Wednesday	9:30 – 14:00
Thursday	9:30 – 14:00
Friday	CLOSED

Porlock Parish



Council

Contact Details:
Parish Office
Old School Centre, West End
Porlock, Somerset.
TA24 8QD

Office Tel: 01643 863350
Email: porlockpc@gmail.com
<https://porlockparishcouncil.org>

Notice of a Meeting of the Parish Council

For the Attention of: Chairman McCoy, Vice Chairman Milne and Councillors N Boden, S Ellicott, I Fraser, T Gable, D Hancock, D McCanlis, R Maw, W Rayner, J Ware & C Wood.

I hereby give you notice that a Meeting of the Parish Council will be held via Zoom

@ <https://us02web.zoom.us/j/85866020342> on Wednesday the 08th July 2020 at 7:30pm

Dated 01st July 2020

As a member of the public/press if you have a question and wish to join the meeting please advise the Clerk by email: porlockpc@gmail.com or telephone 01643 863350.

AGENDA

D Taylor-Pitkin

Clerk to the Parish Council

1. To receive Apologies for Absence and to approve reasons provided. (LGA 1972 s85 (1))

2. Declarations of Interest and Disclosable Pecuniary Interest Dispensations.

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)

3. To APPROVE and sign the Minutes of the meeting held on the 10th June 2020 as a correct and accurate representation. (LGA 1972 sch12, para 41(1))

4. Matters for report information purposes only:

- Air Band Mast – Cllr. Hancock to report
- Picnic Site – Cllr. Hancock to report
- Abattoir Site – Cllr. Hancock to report
- Update on land movement at the Dunster Steep War Memorial – Cllr Hancock to report
- Update on the Somerset Community Foundation Grant – Clerk to report

5. Public Participation.

This section provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or providing comments on matters affecting Porlock Parish (not exceeding 15 minutes). No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration. (LGA1972 sch12, paras 10(2) (b))

6. Somerset County Council and District Councillors Reports.

7. Chairman's Announcements.



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8. Planning: 6/27/20/111

Pilgrims, Redway, Porlock TA24 8QF

Proposed single storey extension to front of dwelling house.

9. Finance:

July accounts to be passed for payment - Cllr. Maw to report.

- a) Approval of the Minutes of the meeting held on the 30th June 2020.
- b) Formally ADOPT the following recommendations:
 - i. Finance Committee Terms of Reference
 - ii. Deposit any surplus income from Porlock Library into the Friends of Porlock Library Earmarked Fund.
 - iii. Purchase of a PPE screen for Porlock Library (£200-£300)
 - iv. PVTA conditional rent rebate from the 27th March – 30th June 2020.
 - v. Cost of Old school Centre roof repair - funded from ear marked fund.
 - vi. Grave levelling cost of £412.00.
 - vii. Reimbursement of the Clerk's telephone bill at the cost of £79.19.
 - viii. Storage for Flood Emergency equipment at a cost of £500.00 - funded from ear marked fund.
 - ix. PPC Finance Regulations 2020 recommended by the Finance Committee – copies to be distributed to Full Council for review and ADOPTED 12th August 2020.

10. Matters raised for information purposes only.

11. Full Council are to receive a copy of the proposed new model Member Code of Conduct

Full Council to review and provide feedback for the LGA by the Full Council meeting on the 12th August 2020.

12. Formal APPROVAL of Porlock Hill Climb 20th September 2020 – Chairman to report.

Information previously distributed by the Chairman on the 28th June 2020.

13. Update on the vandalism at Doverhay Car Park Public Toilets – Chairman to report.

Council to formally approve restricted opening hours of 9am – 7pm for Doverhay Car Park Public Toilets.

14. Update on the PPC response regarding Unitary Authority – Cllr. Wood to report.

Information distributed to each Councillor on 02nd July 2020.

15. Correspondence.

16. Reports from outside bodies: Coastal Communities, Doverly Manor, Highways, Porlock Library, Porlock Vale Tourist Association, Porlock Weir, Recreation Ground, St. Dubricius First School & Village Hall.

