

## ASSET & PROPERTY REPORT 12<sup>th</sup> July 2023

- OSC  
Arranged with electrical contractor to return in November to complete the FRA work. (Expenditure approved)  
Inspection and quotation required from alarm system contractor also from Fire Risk assessment. (Expenditure approved)  
Parish room door lock to be replaced to comply with FRA. (Expenditure approved)  
Flagpole halyard required, to be ordered now credit card is available. (Expenditure approved)  
Library kitchen hot water system to be inspected and assessed.  
Parish room metal letter box to be replaced as current one leaks (less than £200).
- High Bank car park  
Rectify the fitting/support of drainage grill at entrance to car park. Contractor required. (Expected expenditure less than £200)  
Inspected in July. Some weeding in bays/tarmac required.
- Doverhay Toilets  
Disabled toilet, toilet roll holder damaged and requires replacement.  
Honesty box surround of the non-disabled toilet has been forced open and money has been removed, rectification work required.
- Seating  
Charlotte's memorial seat on Dunster steep is in need of repair as dangerous to sit on. Carpenter contacted. Need to contact parents and discuss repair.  
Three bench seats in cemetery require rectification/replacement. Advice for benches that are potentially dangerous is to remove dedication plaque, remove bench and contact family re. replacing bench and refixing memorial plaque. Responsibility for cost may lie in the original agreement.
- War Memorial  
Waiting for a scheduled visit by company rep for appraisal and quote for work.
- Village hall car park  
Information required regarding the reserved section and the low tree canopy, which will require raising.
- Hawkcombe Playground  
Inspected in July. No play equipment present. Picnic bench installed in fair condition. Broken bench needs to be removed as beyond repair.
- Public and staff toilets  
Covered bins for sanitary items and similar needed. Open top bins should only be suitable for disposal of hand towels, etc.  
Emergency pull cords should be removed if not attached to anything.  
Consumables to be eco-friendly wherever possible going forward. Suppliers to be researched urgently as current supplier no longer available in our area.