

War Memorial

A purchase order has been submitted to the War Memorial Restoration Company, who have confirmed their prices quoted in August 2023 have not changed. They hope to carry out the restoration work as quoted, excepting items 9 and 10 (not recommended by the War Memorial Trust) in May or June 2024, weather permitting.

Old School Centre

A quote to make the corrective repairs to the lead tray around the chimney and the chimney pot itself, requiring scaffolding, has been received.

A projector screen required for use by PPC to display documents at council meetings using the projector PPC owns has been delivered.

Coombers have been contacted to attend the OSC to upgrade the alarm notification system (Expenditure less than £200) and to quote to fit an additional fire break glass as identified by the FRA. The Clerk is also liaising with them about the alarm codes and contacts. A recent false alarm confirmed that procedures and contacts need to be updated with all users of the OSC.

A new shed has been ordered, suggested positioning to be agreed.

Hawkcombe Cemetery

It is being proposed at the April FC meeting that the Cemetery Committee be re-established, to help manage all aspects of the Cemetery, including the recent access issues.

Doverly Manor

The Charity status of Doverly Manor has been re-instated by the Charity Commission back to 2018 and providing the appropriate insurance of the building and PLI going forward is being investigated. The Maintenance Schedule needs to be updated and implemented by DMMC. A Fire Risk Assessment has been carried out which has highlighted a number of urgent issues that need addressing. A tree to be planted at Doverly Manor is being purchased by PPC in liaison with DMMC.

Doverhay Toilets

New honesty boxes for both toilets are required following recent vandalism. (Expenditure expected under £200)

Hand dryer in disabled toilet was reported as broken, confirmed on inspection as needing to be replaced. Prices required.

High Bank Car Park

Two fence panels between the car park and the fire station and the post between them came down recently. Quotes have been requested. The remaining fencing panels and posts have been inspected and appear fairly solid. Responsibility for the fence is being confirmed prior to authorising repairs.

New Benches

As previously approved, a commemorative bench in Hawkcombe playground is to be purchased by PPC, funded by a member of the public who wishes to provide a commemorative bench to his late wife to replace the dilapidated bench which will be removed. The bench will be installed on hard standing by a contractor agreed by PPC and funded by the member of the public who will also fix a commemorative sign to the bench. The contractor will provide their PLI and the bench will be added to the PPC Asset register.

As previously approved, a rustic bench is to be installed by the War Memorial on the Marsh on land owned by Porlock Manor Estate. In agreement with PME, PPC will provide the materials and PME will provide the installers, the work to be carried out this Spring, weather permitting, in liaison between PPC and PME.

Ongoing:

- A contractor is booked to refit the drainage grill at entrance to High Bank car park. (Expenditure under £200).
- The flagpole needs a bracket for refixing so it can be reinstalled – Cllr. D Thornton and the PPC Caretaker to undertake. Cllr. L Thornton to contact a local craftsman regarding the repair of the bird table.
- A review of the positioning/purpose of the post by the gate to the picnic area/orchard garden has been undertaken as part of the OSC risk assessment. It needs to remain in place but should be repainted.
- Lockable cupboard lock in the office is being replaced – contractor contacted. (Expenditure under £200)
- National Grid has been contacted regarding the electrical supplies to the building.
- Crosswells have been contacted and supplied with an order for electrical upgrade work.

Still outstanding:

- OSC
Light bulbs on the ceiling in the library need replacing. Storage for a lightweight moveable tower/platform for future use by PPC and others such as the Visitor Centre is being investigated so that PPC could purchase.
Library kitchen hot water system to be inspected and assessed.
- Doverhay Toilets
Disabled toilet, toilet roll holder damaged and requires replacement.
The contractor's quote to repair the leak has been chased, an alternative is required.
- Seating
Three bench seats in cemetery require rectification/replacement. Hazard tape has been used to highlight to the public. Carpenter contacted, awaiting quotes.
6 benches (1 on the High Street, 2 at the OSC and 3 at St Dubricius Churchyard) need sanding down and oiling or revarnishing. This work will be timetabled and undertaken by the PPC Caretaker who has provided feedback on best course of action.
- Public and staff toilets
Covered bins for sanitary items and similar needed. However, PPC would need a contract to dispose of the clinical waste.
- Damage caused by tree roots to path behind St. Dubricius Church
ENPA have provided advice regarding the damage caused to the path behind the Church due to tree roots primarily from the oak in St. Dubricius First School. Suggestions including retarmacking some patches, filling cracks with liquid tarmac and/or using temporary coverings to make the footpath safer to walk on are all being considered.
- St. Dubricius Church railings finial
A finial which has been accidentally broken off needs to be rewelded. Quote received.