

Clerk to Porlock Parish Council
Office Tel: 01643 863350
clerk@porlockparishcouncil.gov.uk
www.porlockparishcouncil.gov.uk



Parish Room
Old School Centre
Porlock
Somerset, TA24 8NP

Parish Council

Annual Parish Meeting

**Notice is hereby given that the Annual Parish Meeting will be held at
Porlock Village Hall on Tuesday, 8th April 2025 at 7.00pm.**

Dated: Monday 31st March 2025

This is an opportunity to hear what the community has achieved in the past year and to bring up for consideration any Parish matters which you feel should be discussed. Electors and members of the public are all welcome to attend and we look forward to seeing you... and don't forget refreshments will be provided throughout the meeting.

Agenda

- 1) **Welcome & introductions**
- 2) **Approval and signing the minutes of the Annual Parish Meeting held on the 11th April 2024**
- 3) **Your questions, thoughts and ideas**
- 4) **Annual Report from the Parish Council**
- 5) **Somerset Council update**
- 6) **Reports from council representatives - outside bodies & Working Groups**
- 7) **Biodiversity – addressing biodiversity across the parish**
 - **The Old School Centre Garden project**
 - **Grounds maintenance**
- 8) **Hawkcombe Cemetery report**
- 9) **Closing comments**

Why have an Annual Parish Meeting?

All Parish and Town Councils throughout England are required by law to hold an Annual Parish Meeting, which must take place between 1st March and the 1st June. *Local Government Act 1972 Sch12 Part3 para 14(1)*

Purpose of the Annual Parish Meeting?

The purpose of the meeting is so that the Parish Council can explain what it has been doing over the last year and it enables the electors to have their say on anything they consider is important to the people of the Parish.

Who can attend the meeting?

The Annual Parish Meeting is a meeting of all the local government electors for the Parish. It is NOT a meeting of the Parish Council. Anyone may attend but only registered electors of Porlock Parish may speak and vote.

Duncan McCanlis, Chair of Porlock Parish Council