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Parish Office
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Somerset.
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Porlock Parish Council

BACS scheduled payments for approval Mar '24 (correct to 13 Mar 24)

Name	Description	Amount
Clerk	Salary March	*
Locum Clerk	Pay including mileage	*
Admin Officer	Salary March	*
OSC Caretaker	Salary March plus 8hrs overtime (Toilet cleaning holiday cover)	*
OSC Cleaner	Salary for March	*
Library Officer	Salary for March	*
M Jones Cleaning	OSC toilets £245.00 / DH toilets £121.50 29/1 – 26/2	£366.50
Alan Binding	Grounds monthly maintenance	No payment
Porlock Home & Hardware	Resources Feb	£24.69
HMRC	Monthly PAYE for month 11	£1,154.79
Paul & Gillian PAT Testing	Annual Pat testing	£132.00
Water 2 Business	Dovery Manor (Period: Aug 23 to Feb 24)	£102.02
Somerset Council	Fee for uncontested by-election(Oct 23, Dec 23 & Feb 24)	£420
Porlock Community Orchard	6 Bottles of juice for Wassail event	£12.00
Baclas Energy	Wood Fuel Pellets for OSC	£856.32
Brown's Books	Library book subscription	£28.27
Brown's Books	Library book Subscription (outstanding invoice)	£14.90
Rialtas	Additional user set up	£64.58
A&R Computing	Replacement Laptop + SET UP COST 10/04/24	£828.99 ~~£732.99~~
Cloudnext	Cloudnext renewal (subject to renewal)	£132.00
* **Coomber Security Systems**	Goods and services PAID IN JAN NOT TOO BE PAID	£123.00
GJ Bloys LTD	Fixing slate on OSC roof	£144.00
Alan Binding	Grass cutting strimming Cemetery Clean up 11-03-24	£645.00
Alan Binding	Allotment Hedge (as per quote)	£720.00
Village Hall	Bookings FC Meetings 24	£187.00
Village Hall	Bookings APM 24	£19.00
Additional payments made following approval at Feb '24 Full Council		
Dovery Manner Museum	Grant Application	£2,648.00
Village Hall	Grant Application	£1,503.50
Porlock Youth Club	Grant Application	£1,552.99

Fine Memorials	Taylor Memorial Fees	£1,491.12
Dovery Manor Management Committee	Grant Application NB: Payment pending new bank account details	£302.40
Hodgson Marketing	Website Maintenance Annual contract	£352.00

*Redacted/not incl in final total.

Direct Debit scheduled payments for Mar '24

Name	Description	Amount
Bright HR	HR support	£60.00
***Octopus**	Monthly payment for Library, Electricity supply	£119.51
***Octopus**	Monthly Payment for D H Toilets Electricity supply	£85.81
***Octopus**	Monthly Payment for OSC, Electricity supply	£40.46
***BT**	Telephone & Internet for Parish Office/Library	£218.64
***Nest**	Staff pensions Feb '24	£209.77
Lloyds Bank	Credit card monthly bill Statement date 29 Feb '24: Toolstation Dual Flush £23.24 Spar Milk & Tea Bags £3.64 Spar Free Press £1.50 x 3 Spar Milk £1.39 x 3 AR Computing Laptop Charger £29.95 Post Office Stamp .75p Microsoft acc £5.99 Amazon cleaning supplies £32.44 Amazon office supplies £9.99 Monthly fee £3	£117.65

**OCTOPUS / BT / NEST DD variable each month*

Invoices are available on request for the above payments.

Other payments may be approved at Full Council as necessary.

<u>Account balances on 29 February '24</u>

- Unity current: £ 63,765.39
- Unity Instant Access: £100,391.78
- NatWest Allotment fund: £ 21,282.40
- Petty cash £ 0.04

13/03/2024

10/04/2024